

## **SANPETE COUNTY COMMISSION MEETING**

**June 18, 2013, 2:00 P.M.**

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Jon Cox and Steve Frischknecht, County Attorney Brody Keisel, and County Clerk Sandy Neill.

Meeting is called to order by Commission Chair Claudia Jarrett.

### **CLAIMS**

Auditor Ilene Roth is present. Motion is made by Commissioner Frischknecht to approve payment of claims #331275 through #331371. The motion is seconded by Commissioner Cox, and the motion passes.

### **KIMBALL AND ROBERTS CPA: INDEPENDENT AUDIT REPORT**

Kay Kimball and Rick Roberts are present. They present their report of the audit for 2012. They found that our financial statements were presented fairly. Motion is made by Commissioner Cox to accept the audit for 2012. It was recommended that a better separation of duties be arranged in the public safety department. The motion is seconded by Commissioner Frischknecht, and the motion passes.

### **ILENE ROTH: APPROVAL TO PAY UTAH RETIREMENT SYSTEMS (URS) PUBLIC SAFETY RETIREMENT ADJUSTMENT**

Motion is made by Commissioner Frischknecht to approve the payment of \$68,156.11 to Utah Retirement Systems for an adjustment for the years 2006 until 2012, pending negotiations with the URS. The motion is seconded by Commissioner Cox, and the motion passes.

### **JEFF ANDERSON: APPROVAL OF SERVICE CONTRACT WITH HONEYWELL FOR THE HEATING AND COOLING EQUIPMENT**

Jeff Anderson is present. The service contract is running out for the heating and cooling equipment. In the past we paid \$28,518.88 per year for coverage on the controls only, but Honeywell has been very helpful and have provided more than the contract required. A new contract for full services will cost less than we paid last year for partial coverage. Motion is made by Commissioner Cox to approve contracting with Honeywell for full comprehensive coverage at a cost of \$24,849.00 per year. The motion is seconded by Commissioner Frischknecht, and the motion passes. The actual contract will be prepared and signed at a later date.

### **MARIAH DODGE: REQUEST FOR PERMISSION TO USE THE FRONT LAWN OF THE COURTHOUSE FOR A MINIATURE GOLF FUND RAISER TO HELP WITH THE HIGH SCHOOL SPORTS FEES FROM JUNE 25-29, 2013**

Ms. Dodge found another location for this event, and canceled this request.

### **CHESTON SLATER: APPROVAL OF A MASS GATHERING PERMIT FOR MARTIAL ARTS EVENTS AT YUBA STATE PARK**

Cheston Slater and Sheriff Nielson are present. There was a hang-up with some of the sponsors. Mr. Slater would like to postpone this event until next year before the pageant. Sheriff Nielson has already prepared a letter that sets out the requirements to be met. The required security for this event will be 1½ times the normal due to the nature of the event. An ambulance would be required to be on the scene at all times. If the ambulance leaves for any reason, the activity will be stopped until another one comes. Mr. Slater would like to begin promoting this event early, and asks for approval of the event. Motion is made by Commissioner Cox to approve the mass gathering permit contingent on paying the fee, and providing the information required to issue the permit. The proposed date will be cleared with the Sheriff. The motion is seconded by Commissioner Frischknecht, and the motion passes.

**SHERIFF BRIAN NIELSON: APPROVAL TO PROMOTE DEPUTY JUSTIN AAGARD TO PATROL SERGEANT; APPROVAL TO HIRE MATTHEW GATES AND FRANK ESTEY AS PART TIME JAIL DEPUTIES; APPROVAL TO HIRE BENJAMIN CURTIS AS A PART TIME DISPATCHER; APPROVAL TO PURCHASE A COPY MACHINE FOR THE SHERIFF'S OFFICE**

Sheriff Brian Nielson is present. Motion is made by Frischknecht to approve the promotion of Justin Aagard to Patrol Sergeant with a pay increase of 89 cents per hour effective June 23, 2013. The motion is seconded by Commissioner Cox, and the motion passes. The Sheriff's Office relies on part time help to cover time off requests from the full time employees. Motion is made by Commissioner Cox to approve hiring Matthew Gates and Frank Estey as part time jail deputies at the rate of \$13.39 per hour. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Cox to approve the hiring of Benjamin Curtis as a part time dispatcher at the rate of \$11.70 per hour. The motion is seconded by Commissioner Frischknecht, and the motion passes. Sheriff Nielson is requesting a new copy machine. The Commission will review the budget and look into other options for now. This will be placed on the July 16 Commission agenda.

**BRYANT AND NINA BLACKHAM: REQUEST FOR A PUBLIC HEARING FOR A PLAT AMENDMENT ON THE BRYANT BLACKHAM 1-LOT MINOR SUBDIVISION ON S 25253x**

Scott Olsen is present. Motion is made by Commissioner Frischknecht to set a public hearing for a plat amendment to the Bryan Blackham 1-lot minor subdivision on S 25253x. The motion is seconded by Commissioner Cox, and the motion passes.

**RICHARD AND JENETTE LANIER: FINAL APPROVAL OF A 1-LOT MINOR SUBDIVISION ON S 6521x1, EAST OF EPHRAIM ON WILLOW CREEK ROAD**

This matter isn't ready for approval. It will be placed back on an agenda when it's ready.

**FURTHER CONSIDERATION OF THE JIM NOORLANDER AND ELIZABETH NOORLANDER TRUST'S REQUESTED AMENDMENT TO THE FAIRVIEW RANCHEROS 1 SUBDIVISION**

Scott Olsen is present. More time is required to properly notice this, and we are required to have the public hearing within a short time frame. Motion is made by Commissioner Frischknecht to remand this back to the Planning Commission so the time clock can be restarted. The motion is seconded by Commissioner Cox, and the motion passes.

**APPROVAL OF MINUTES**

Motion is made by Commissioner Cox to approve the minutes from June 4, 2013 with minor corrections. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to approve the minutes from June 5, 2013 with no corrections. The motion is seconded by Commissioner Frischknecht, and the motion passes.


**EXECUTIVE SESSION**

No executive session was needed.

Motion is made by Commissioner Cox to adjourn. The motion is seconded by Commissioner Frischknecht, and the motion passes.

The meeting is adjourned at 3:43 P.M.

ATTEST:   
Sandy Neill  
Sanpete County Clerk

APPROVED:   
Claudia Jarrett  
Commission Chair